



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	Mohan Lal Jain (Mohan Bhaiya) Govt. College, Khursipar, Bhilai
• Name of the Head of the institution	Mr. Omprakash Agrawal
• Designation	Principal In-charge
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	06268286457
• Mobile no	06268286457
• Registered e-mail	govt.newcollegekhursiparbhilai@gmail.com
• Alternate e-mail	govt.newcollegekhursiparbhilai@gmail.com
• Address	Mohan Lal Jain (Mohan Bhaiya) Govt. College, Khursipar, Bhilai, Zone-2, Sector-11, New Khursipar, Bhilai, Durg
• City/Town	Bhilai
• State/UT	Chhattisgarh
• Pin Code	490011
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Urban				
• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Hemchand Yadav University, Durg (C.G.)				
• Name of the IQAC Coordinator	Dr. Sunita Mishra				
• Phone No.	9827190729				
• Alternate phone No.	9109881337				
• Mobile	9827190729				
• IQAC e-mail address	sunitamishradwivedi@gmail.com				
• Alternate Email address	sunitamishradwivedi@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mljgck.ac.in/college.aspx?pageid=103&PageName=Yearly%20Status%20Report%20Part%20A#				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mljgck.ac.in/college.aspx?pageid=116&PageName=Yearly%20Status%20Report%20Part%20A				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.57	2022	28/06/2022	27/06/2027
6.Date of Establishment of IQAC			28/08/2020		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Submission of AQAR 2021-22		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
AQAR Submission - 2021-22	AQAR 2021-22 Successfully Submitted	
13. Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	03/02/2024

15. Multidisciplinary / interdisciplinary

Multidisciplinary education is extremely significant in the in present scenario, steps towards holistic development and identification of talent is utmost importance to make students update with the current trends, computer knowledge is essential and therefore compulsory computer application courses should be introduced in Graduation in Humanities. Same study of science should become a part of all courses in the humanities and social science at the university stage, even the teaching of science can be enriched by the inclusion of some elements of humanities and social science. The students can get exposure of different fields at UG and PG level. Since our affiliated college, the exchange program amongst various faculties of colleges under Hemchand yadav University (HYU) can benefit students to make them aware of subjects and self reliant.

16. Academic bank of credits (ABC):

The present scenario of pandemic and crisis of employment, it is difficult for the students to continue the higher education, therefore the student can be earn up to 50% credit from outside the college through SWAYAM, NPTEL etc., the students can be provided with a unique ID. E-learning, E-library and other digital facilities can improve their performance and Gross enrolment ratio (GER). Since number of female students is high, the students wherever get settled can carry their credits. Because of financial crisis, many students can accumulate credits for seven years. Value added course like industrial chemistry, social work, spoken English, organic cultivation etc. can also be introduced.

17. Skill development:

To make students Atmanirbhar, skill development is a significant driver to address poverty reduction by improving employability and inclusive growth. Short time courses like water and soil analysis based on chemical testing. For the female students tailoring, Beautician, Cooking and baking etc. can be introduced. Making surrounding eco-friendly replacement of plastic bags by paper bags and paper mache. For the students with biology background courses on blood testing can be introduced Godhan (Cow dung) based skill can promote organic farming. Yoga training can promote physical and

Mental health and the students can take yoga as profession.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In pursuit of knowledge, wisdom and truth was always considered in Indian thought and philosophy. To promote our mother tongue Hindi and Sanskrit will be mainstreamed, including Sanskrit as one of the language options in the three of the language formula. Subjects such as mathematics, astronomy, philosophy, linguistics, dramatics, yoga etc. The students can go to nearby Sanskrit college in Raipur and the students can go to Indian culture and music university in khairagarh. The local language can be promoted by having a short course on Chhattisgarhi, because un state competitive exams separate question paper on Chhattisgarhi language is compulsory. Rich diversity of state and nation should be imbibed by promoting Tourism. Language and Culture are so deep rooted that learning of language without understanding of culture is incomplete.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students will have a clear understanding of what needs to be accomplished. The OBE can be compared across different institutions. The institutions can compare outcomes to determine what credits toward the students. Parents and community members can give inputs in order to uphold the education. The focus on outcome based education can be practical and Reflective. Whatever skill based course or core subjects, students have taken, later on they can become self reliant and confident. So the students can continue the higher education with clarity, flexibility, comparison and Involvement.

20.Distance education/online education:

Recent rise in epidemic and Pandemics necessitates that we are ready with alternative modes of quality education. In the meantime, the existing digital platforms and ongoing ICT based educational initiative must be optimized and expanded to meet the current and future challenges in providing quality education for all. During Pandemic and teachers have made a lot of effort to continue online classes on Google meet, Zoom platform. The affiliated colleges can get connected online and sign memorandum of understanding with other affiliated colleges to conduct expertise online classes. So the students can continue courses of their online and offline mode. Necessity is the mother of inventions and we will try our best to invent new methods to improve the teaching-learning process.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	298
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	812
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	853
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	309
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	View File
3.2	21

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	19.20
4.3 Total number of computers on campus for academic purposes	10

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mohan Lal Jain (Mohan Bhaiya) Govt. College, Khursipar , Bhilai is affiliated to Hemchand Yadav University Durg and it follows the university prescribed curriculum. The institute duly follows the academic calendar using pedagogy and various activities according to University ordinances. The present university designs the curriculum and revises it as and when necessary. The curriculum is displayed on the website of university and also available in all departments and in library of the College. The academic time table for each program in prepared by the institute following the directives of HEI, C.G. state government and UGC guidelines. The teachers prepare a teaching plan for every academic session and got it approved by the principal. The teaching plan consists of work load, individual time table. The principal monitors, the daily diary and observes whether the teacher is performing duties as per academic calendar and teaching plan. During the meeting the principal takes feedback from all staff members regarding the details of syllabus completed and it is ensured that at least assigned part of syllabus is completed before the internal and annual exams.

The principal of the college along with the time table committee

members formulate time table for each subject ensuring optimum development of the time the staff and students for theory classes and practical classes are conducted in the well equipped laboratories. P.G. students are encouraged to explore the departmental libraries for enhanced learning experience.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.durguniversity.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response :-

The institution followed the academic calendar provided by the universities for conducting continuous internal evaluation (CIE). The academic calendar includes the admission periods, total number of working days, date of commencement of teaching, the data of completion of the syllabus through daily planner, schedule of internal exams, date of theory exams etc. Strategies for effective delivery of the same in the institutions is discussed in Staff-Council Meeting. Academic Audits is conducted yearly in the institutions this acts as a benchmark for the adherence to the academic calendar.

- The unit tests, practical examinations are conducted by the faculty members.
- Every student's attendance is duly monitored.
- Slow learners are guided to improve their preference through tutorial classes.

The college is a state government affiliated higher education institute and hence is not involved in designing the curriculum directly. However the faculties are chair-person, member to Board of Studies and various other academic councils not only in the affiliating university or department of higher education, but also for other Universities or Autonomous colleges.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.durguniversity.ac.in/

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute is affiliated government college, thus follows the curriculum prescribed by Hemchand Yadav University, Durg. The syllabus of the university integrates cross cutting issues relevant to Gender, Environment, sustainability, Human values and Professional ethics. Following are the courses which integrates cross-cutting issue:-

We are fortunate to have representation in the syllabus committee of the university due to which our staff members can contribute to the curriculum designing and also through various suggestions obtained through feedback.

- Gender equality and sensitivity:- Many programs were organized on gender equality and sensitivity in the college viz, Female Hygiene awareness program, lecture on women empowerment, exhibition on women empowerment.
- Environment and Sustainability:- At the UG level, a compulsory

paper on environment is included, which make students aware of environment. Apart from this Tree Plantation in the college and I the nearby college was organized by NSS and Red Cross. On Gandhi Jayanti (Swacchata Diwas) is organized Apart from this Cleanliness programme is also organized by the students of the college. The students of science club visited nearby water treatment plant to make students aware of process to make potable water.

- Human values and Professional Ethics:- Many program like Vigilance awareness week, Tobacco free India program, perform on child abuse prevention, Yoga day celebration, Rally on "single use plastic ban" and environmental awareness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

45

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.mljgck.ac.in/college.aspx?pageid=118&PageName=Criteria%20I

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

812

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

237

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All courses need students to think critically. Each student is unique hence It is expected that students are unique to their IQ & their intellectual level are also unique. Courses which require critical thinking always aims at helping students to nurture their skills and also their intellectual habits acquired through their upbringing and the entire specialization process. These courses go beyond intellectual habits to challenging students to link their academic growth with all facets of their life.

The core of area of growth in a student is intelligence, intelligence denotes skills like problem solving and ability to learn from experience and ability to adapt their environment. Intelligence also help students to achieve its ends. We can define slow learners to those students who are able to learn necessary academic skills, but at role and depth are comparatively below average to their same age peers. We can also say that slow learner means those who could not keep pace with the classroom teaching needs extra attention so as to bring such students at par with the rest of the students of the class. Slow learner can be identified on the basis of their IQ & also their performance in University examination and internal examination. Students who are ahead on the learning curve & require advanced technical knowledge are defined as

advanced learners. They also can be identified by the bases of the performance in university examination and internal examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
812	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This is a qualitative measure used to assess the teachers teaching and training ability in shaping the students. The basic philosophy of the college is to be making the learning student centric. The faculties should adopt suitable teaching and learning methodologies to involve students and to facilitate participative learning. The faculties of science involve students in lab practical as experiential learning. Some programmes require field visit of students to have exposure to realistic domain. In all the programmes, student seminar, group discussion and assignments are to be made mandatory students are to be encouraged to take part in sports and extracurricular activities. Students are to be given all facilities for participative learning. The focus of the teaching - learning process is to be developing skills and competencies among the students and to make them self- independent student seminar are to be organised provide link for a webpage describing ICT- enabled tools including online resources for effective teaching and learning process. The faculty are to be encouraged to create Google classroom.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teacher's are combining technology with traditional mode of instruction to engage students in long term learning. College uses information and communication technology in education to support, enhance and optimize the delivery of education.

LCD Projector and Screen is used as a common facility. Faculties are encouraged to use power point presentation. National seminar are organized for teachers and students where guest lecturers expert talks. Recording of video lectures is made available to students for long term learning and future referencing.

The following tools are used by the institute.

1. Desktop - arranged at computer lab for B.C.A, which has to be updated with time.
2. Photocopier Machine - there are two Photostat machines available in campus.
3. Printers - Multifunction Printer are available at all prominent places in the institute.
4. Smart Board - One Smart Board is installed in the campus.
5. Scanners - Multifunction Printer are available at all prominent places in the institute.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Hemchand Yadav University, Durg and hence follows it's rules and guidelines regarding the assessment and evaluation process of performance of students. The internal assessment is carried out in a systematic manner for theory. Academic calendar is prepared and is made available on the college website. For theory sessional assessment the question paper are prepared at the department level with reference to old question paper/ question bank/book followed by faculty members. Internal assessment of examinations is helpful for upgrading the students academic success. Internal examination are conducted by the institution to evaluate student performance. Exams are conducted in class rooms.

For a transparent and robust internal assessment, the following mechanisms may be developed.

Internal examination committee

Question paper setting

Conduct of examination

Result display

Interaction with students regarding their internal assessment

Answer sheet are evaluated and checked answer sheet are shown to the

students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to internal examination are dealt at college level. whereas external examination related to grievances University has full authority and responsibility and has defined measurable mechanism. If student misses his/her internal examination because of any genuine reasons personal or because of participation in some extracurricular activity special internal examination are conducted for such students as per norms provided student submits application explaining cause with proper reason. Student who is still not satisfied can approach the concerned HOD, who can intervene and take help from some other faculty too.

The institute has a well - organized mechanism for redressal of examination related grievances. The student can approach the subject teachers to redress the examination related grievance. There is a standard process of internal examination in the college. The schedule of the internal examination is decided at the beginning of the session in the academic Calendar. All the assessments are conducted as per the academic calendar as. All teachers of both lab & theory keep the record of the internal exams. The grievance may be there due to error in question incomplete question or question being out of syllabus if any such grievance is reported at the examination hall, then appropriate action is taken by the controller of examination. The grievance is at first verified with the respective department and necessary action is taken. The faculty evaluates the papers within 15 days after the test.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has adapted to outcome based education rather than teacher centric input oriented bell shaped curve of learning. IQAC has devised a robust mechanism to communicate all the concerned stake holders like students and parents about the course outcomes and programmes outcomes for all programmes.

The vision of the college to provide value based science education to all it's students with an insight for environmental conservation is well reflected in course outcome of all programmes. The outcomes are measurable and a soft copy of the outcomes is collected by IQAC cell.

The university policy describes a systematic approach to define the programme outcomes (POs) and course outcome (COs) with reference to the specific competencies that can be achieved. Further co of each course is mapped with programme outcomes (POs) with appropriate levels of correlation. These mapping are done according to the nature of discipline and courses offered the key objective of these outcomes is to assess level of knowledge, skill and other competencies through continuous and multiple assessment processes.

Each session has learning materials, practice components and project to be carried out by students. The assessment of each course follows a standard pattern of internal and external assessments define by academic council for each component of theory, practical & project. The some of the assessments attributes are knowledge analytical skill, problem solving tool & computational skill, research skill, environment awareness, ethics. etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes, program specific outcomes and course outcomes of all the post graduate program are evaluated through a systematic procedure. The procedure comprises of both college being an affiliated college focuses on curriculum enrichment and execution rather than curriculum planning and development. The fundamental promise underlying the learning outcomes based approach to

curriculum enrichment and execution is that higher education qualifications such as a Bachelor's Degree programmes as and P.G. programs are awarded on the basis of demonstrated achievement of outcomes (expressed in terms of knowledge, understanding, skills, attitudes and values measurable through internal examination and experiential activity modules) and academic standards expected of graduates of a programme of study. Learning outcomes specify what graduates completing a programme of study are expected to know, understand and be able to do at the end of their programme of study. College prescribes and monitors the teaching methodologies required for the attainment of course outcome of different programmes. There is a definite weightage given to internal examination, end semester examination, practical examination. Result are analysed every year for all the axis. Result are communicated to teacher and they are suggested about the improvements if required for the attainment of course outcome of programme. Graduation outcome in terms of progression to higher education is also recorded for the purpose of attainment of course outcome of different programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mljgck.ac.in/college.aspx?pageid=119&PageName=Criteria%20II>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college does not have any defined incubation centre but the college has developed an ecosystem where different activities are being conducted for creation and transfer of knowledge.
- These activities are aimed at providing vocational training on soft skill to the students of our college.
- Vocational training programme for soft skill development was organized by the Department of Economics in this 6 days training students were provided training for bamboo art in collaboration with Patan Art Gallery, Durg. 16 students of post graduation were benefited by this program.
- College has organized 2 days national seminar on Environment and Development in Chhattisgarh. In this seminar subject experts and scholars have given suggestions regarding entrepreneurship and business environment to the students of our institution.
- In some departments resource persons were invited to guide the students and spark off the curiosity of the students.
- The library has many books and e-books and students are encouraged to access the books from library and acquire knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. **Saksharta Rally:-** Saksharta Rally was taken out from College Campus to near by area. Students had displayed Posters related to literacy so that they can make people aware. Our principal Mr. O.P. Agrawal also motivate student.
2. **Phalaharee Distribution:-** Our College Red Cross society distributed fruits and vegetables to the pilgrims going to Bamleshwari Temple, Dongargarh during Navratri. The Pandal located near Khursipar gate on the National Highway 46 (AH-46) going to Dongargarh via Khursipar.
3. **Blood Donation Camp:-** Blood Donation Camp was organized by our College Red Cross Society with association of '' Jan Samarthan Raktdaan Sangathan''.
4. **Programe On Tobacco Control:-** Lecture on Tobacco Control was organized by Red Cross Society of our College Dr. Munish Bhagat, Medical Officer, Lal Bahadur Shastri hospital, Supela (C.G.) was delivered his Lecture and aware students about its disadvantages. He also told that the number of Durg addicts in Durg is increasing every year.
5. **Yuva Utsav -** Our college organized Yuva Utsav. In this program Tatkalik Bhashan Competition & Rangoli Competition were organized.
6. **Rashtriya Yuva Diwas -** Rashtriya Yuva Diwas organized by our College NSS unit . In this program Professors motivated the students. The main theme of the lecture was educated youth. In this program student as well as teaching & non-teaching staff were present.
7. **7 Days NSS Camp -** A one - week NSS camp was organized by NSS

unit of our college. The NSS camp was held in rural area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

173

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college was established in the 14-07-2014 with on objectives to provide education towards economically weaker backward.

The academic function of college is currently operating in old rental campus of Bhilai steel plant as the official land allotment is in process currently. The college operates with 18 classrooms, 06 laboratories and 01 auditorium.

The college pioneered its academic excellence under department of higher education of C.G. government and affiliated to Hemchand yadav university, Durg Presently the college is offering 298 course to a total of 812 students in 2022-23session following a conventional old one-to one chalk-talk method

Chemistry laboratory - chromatography cabinet, balance, water bath, Heating mantle, Hot plate.

Physics laboratory - PN and Zenur Diode CKT, PNP Transistor CKT, Spectrometer, Compound Pendulum, Keter's Pendulum, Energy band gap of semiconductor CKT, Banton's apparatus visible photo-spectrometer, Digital Balance.

Zoology laboratory - PH Meter, Compound Microscope, Binocular Microscope, centrifuge, chromatographic chamber, photoelectric calorimeter, digital balance, Haemocytometer and Haemoglobin meter.

Botany laboratory - EPSON Projector, compound microscope, vertical Autoclave, Incubator, Dissecting Microscope, Centrifuge, Digital= Balance, PH meter.

Geography laboratory - Equipped with chain and type complete set, Prismatic compass complete set plane table complete set Topo Sheet.

Computer laboratory - 05 PC Desktops available for use.

This college has one LCD Projector which have been made available to all departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/college.aspx?pageid=121&PageName=Criteria%20IV

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute focuses on overall development of the students through participation in co curriculum activities & extra curricular activities in full capacities of the college.

The students are encouraged towards outdoor & indoor sports inculcating there with qualities like leadership, team-work & competitiveness through various competitions.

As a result the college team has a record of participation & winning certain competitions @ Zonal & inter university level.

The institute has necessary equipments for some outdoor & indoor activities

Outdoor Games - Badminton , Cricket Kit, Javelin.

Indoor Games - carom, table tennis, chess, Air bike(GYM Cycle).

Our college organizes annual sports meet every year students and winners are felicitated with medals, certificate etc. Players are provided with free sports kit, Track suit, T- Shirt and Lower pants for practice session for participating at state, national level sports events. Players are given TA/DA as per university/ state norms.

Students participate in cultural activities at zonal and inter zonal youth programs. Students have actively participated in Dance,

Music , Drawing, Painting and Drama Competitions. College main central court yard is equipped with an open stage and it is used for national celebration like independence day Republic day etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=109

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=110
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college was established in 2014, since then its sharing the academic as well as general knowledge amongst the students as well as the faculties. In the present scenario the Library is setup in a classroom managed temporarily by the faculties of college as there is no permanent librarian post in the college. To manage this situation, time division and class rotation method caters the accessibility to student of economically weaker section.

The academic library houses the current, reliable and relevant informations is form of books which serves to assuage the information requirements of students & faculty.

In the current session i.e, 2022-23 the library hubs of 3791 books is total of various domain.

The Library of the college was established in 2014, since then its sharing the academic as well as general knowledge amongst the students as well as the faculties. In the present scenario the Library is setup in a classroom managed temporarily by the faculties of college as there is no permanent librarian post in the college. To manage this situation, time division and class rotation method caters the accessibility to student of economically weaker section.

The academic library houses the current, reliable and relevant informations is form of books which serves to assuage the information requirements of students & faculty.

Futhermore, the e-learning source as e-journal e-books & course-related departmental library division is extended.

In the current session i.e, 2022-23 the library hubs of 3791 books is total of various domain.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=111

4.2.2 - The institution has subscription for the E. None of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College promotes and supports the facilities and uses of ICT

based tools for better, efficient and magnified teaching & learning process for betterment of the students. The college motivates and mandates the use ICT enabled tools for efficient teaching in the classroom.

The ICT based facilities provided by the college for the students are:-

1. Most of the faculties are well informed about the use of either smart phone or tablet of laptop or desktop to perform e-teaching when requested.
2. Most of the teachers are well informed in digitally disbursing class notes, PPT, study material etc.
3. LCD projector with well-accommodated foldable screen is available as a common facility for all departments.
4. Free accessibility of Wi-fi with high speed internet is available for everyone.
5. A 5G (100mbps)high speed internet connectivity is available for wi-fi & printing facilities.
6. Information regarding upcoming events in the college are available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer :

The institute facilitates adequate infrastructure to offer the smooth learning experience towards students.

The college has several committees to maintain and recommend the various proposals related to expenditure towards the infrastructural facilities.

To aid the courses of science, geography, the department labs of physics, chemistry, Botany, Zoology, Geography & computer has been setup which makes of 6 labs in campus along with that campus include 1 seminar hall and auditorium for campus related functions.

The institution has in-built courtyard for outdoor sports activities such as Kho-kho, Badminton and volleyball and various sports gears

for indoor & outdoor games.

To monitor the security & safety of college a total of 6 CCTVs are installed at various points.

To enhance the overall development of students club activities like NSS,, Red Cross & different department clubs such as chemical society has been setup.

To provide a healthy environment to students the institution has 24x7 water and electricity supply along with RO drinking water system and washrooms.

To support the students with their academics the institution provides a library hub of 3791 books with various e-journals and magazines along with departmental Library for PG related courses.

In the academic session 2022-23 internal exam held between 10-01-2023 to 17-01-2023

To support students towards sports an annual sports dally held as follows

Indoor Games - 20-01-2023

Outdoor Games - 21-01-2023

A combined day for prize distribution and cultural day observed on 03-03-2023

Annual Physical stock verification.

All the procurement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=112

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

229

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.mljgck.ac.in/College.aspx?pageid=122&PageName=Criteria%20V&topicid=104
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per State Government directive the students union was not formed in the year 2022-23.

following activities were conducted in the college .

Red Cross Activities :-

1. Saksharta Rally - 13-09-2022 (39 Students)
2. Fruits distribution - 29-09-2022 (13 Students)
3. Blood Donation Camp - 10-11-2022 (40 Students)
4. Program on Tobacco Control - 03-03-2023 (18 Students)

NSS Activities :-

1. Yuva Diwas - 09-01-2023 (25 Students)
2. Swami Vivekanand Jayanti 12-01-2023 (22 Students)
3. NSS Camp in Village Aheri, Date 03-02-2023 to 09-02-2023 (25 Students)

File Description	Documents
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=122&PageName=Criteria%20V&topicid=104
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college is located in population dominated by Below poverty line (BPL) and labourers. Hence we can not expect any contribution from the alumni and parents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- Ya Vidya sa Vimuktaya.

Mission:- To create Healthy and clean environment.

The vision and mission statement and attachments' its one or more decennary of skill in education. The college works with the objectives.

- To inculcate new moral values to youth for societal welfare.
- To encourage the youth towards educational, social and skill development for a better national development.
- To cooperate economic & community development through education of up-coming youth which have potential of productive partnership.
- To provide higher education for the deprived and non-meritorious students.
- Provide services to neighborhood through community reach out programme.
- Our strength is our devoted faculty.

Perspective/Strategic Plan:

The institution has a perspective/strategic plan to help it develop in a systematic sustained manner.

- Submission of applications for grants from government resources.
- Mobilization of funds from non-government resources.
- Shifting from old and rental building to new campus.
- Maintenance of the pre-existing infra-structure of the college.
- Introduction of new academic programmers at UG and PG level along with same value added courses.
- To enhance national value and escalate National Service Scheme.
- Promoting the faculty development through respective workshops.
- To educate students & create more awareness in the current social issues like Swachhbarat, AIDS etc.
- Seminars/lectures are organized for students to improve their knowledge & skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal is the head of the institution who takes the supremacy and management of the college.

For proper operation of the college, meeting of the staff council is arranged regularly to discuss the various affairs of the colleges with a special strength about remodeling the teaching & learning of the college. The entire system of administration is disseminate various employee at different levels are included, they participate in various activities and programmes resulting in interrelated of team work.

The institute has many committees. The committee has coordination and members working in a team. The important committee functioning in the college are Parent teacher committee, Anti- ragging

committee, Discipline committee, sports committee, college development committee, Account auditing committee, SC/ST Scholarship committee, time table committee, Internal examination and evaluation committee, Internal examination, and evaluation committee, student union committee, IQAC committee, Redcross committee, Guest lecture committee, AISHE committee, sweep committee, Examination committee, Gender issues & internal complain committee. The in house committees involving every staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:- MLJ Govt. College Khursipar, Bhilai is governed effectively and the college administration, in consultation with faculty, students and other stakeholders, make plans for the upgradation, addition and maintenance of college facilities. It has a well designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage staff functions and initiate timely action, in tune with its vision and mission. The College identified strategic/perspective plans and imperatives and employed necessary efforts to improve the thrust areas like:-

1. Lectures through ICT.
2. Use of ICT in teaching short term courses related to syllabus.
3. FDP
4. Co-curricular and extra-curricular activities.
5. Utilization of Government Funds.
6. Publishing off research papers.
7. Govt. fund from the different sources and development of infrastructure and construction of new building with latest setup.

Strategic Plan:- The institution has a strategic plan in place to help it develop in a systematic, well thought out and phased manner. Application for grants from Government and Non-Government Sources.

1. Proposal for institution own Building.
2. Renovations to revive ageing infrastructure.

3. Improvement of the scope and profile of the teaching-learning experience through greater use of ICT and innovative means.
4. Application for more substantive posts from the State Government.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the nodal authority of the college for all academic administrative and financial matters. The team includes departmental heads, IQAC Coordinator, Staff Council secretary and Head Clerk/Accountant to assign in functioning of the college. The Principal is the convener of the meetings and is responsible for work distribution for smooth functioning of academic and administrative work in a definite time. The Principal constantly monitors the progress and give necessary suggestions and guidance to the staff because of lack of man power. The internal exam issues and their departmental activities are managed by the single man department and the department having guest lecturer take help of them to manage the departmental activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The service provided at the work place is vital for continued improvement in the work environment the college has effective welfare measures for faculties and staff.

There is a provision for full paid maternity leave (180 days) to all the female employees an per state government rule and 15 days paternity leave for eligible male employees.

The faculty members are entitled for proportionate earn leave, 13 casual leaves and 3 optional leaver where as the non teaching staff are allowed 30 earn leaves, 19 casual leaver and 3 optional leaver, as per state government rules annually.

As per state govt. And statute, medical leaves is granted.

Duty leave is also sanction to faculty members for attending orientation programme, refresher course, conference, seminars, workshops, meeting related to board of studies, RUSA, IQAC, NAAC, NCC/NSS, matters related to examination etc.

15 day's summer vacation and also 5 days vacation at the time of Diwali 3-3 day vacation for dushehra and Christmas declared by the higher education to the teaching staff.

Festival advance is provided to non-teaching staff every years befor the important festival of community

There is a provision for GPF/CPF/GIS Scheme/ quality for both teaching and non-teaching staff.

All the employees avail the facility of medical him bursement of their medical bills

For non teaching clerical staff computer training for skill enhancement is provided time to time.

There is a WI-FI facility for employees of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for all permanent teaching and non- teaching staff as laid down by the UGC and the Higher education department each teacher faculty member has to submit two self appraisal from to the principal at the end of the academic year one self appraisal report is submitted by all teaching and non-teaching staff and the second one UGC prescribed

performance based appraisal system (PBAS) for Assessment performance indicator (API) submitted by teaching faculty to the principal on yearly basis usually in the month of march The assessment is based on participation in orientation and refresher programs, academic progress like Ph.D., NET/SET qualification, paper presentation in national and international seminar and conferences paper publication in UGC care journals are same measures.

There after the principal adds his remarks and forwards the performance reports as well as PBAS forms to the Higher Education department through the directorate. The performance of the teaching staff is also evaluated through the feedback forms collected from the students. The performance Appraisal system of the non teaching staff are based on the Annual Confidential report. Annual confidential report of the technical staff like Lab- Technicians and the Lab- Attendants are marked by the concerned heads of the departments on the basis of job performance, staff/ student relation, activeness, behaviour and sincerity and then handed over to the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is in the process for both internal and external financial audits. The internal financial accounting is partially done every month and is completed before 10th of every month considering all the previous month transactions three months report is complied after completion of the three months account the same accounts are audited by the internal audit committee from the staff appointed by the principal.

Various type of financial transaction of the college:-

1. Government Funds :- In this institution the main source of funding is Govt. fund which is audited by the Directorate of higher education . This fund is also audited by the chartered accountant and the accountant general office.

2. UGC Grants :- This Institute doesn't have its own building and land so it doesn't have 12(B). Due to this UGC Grants is not available to the institution.
3. Janbhagidari Funds:- The available Funds is managed by the principal and internal committee and audited by the chartered accountant of the college.
4. RUSA Grant :- It is not available because 12(B) is not available to the institution.
5. Non- Government Funds :- Records of non-government fund (Amalgamated Fund) are kept in the institution.
6. Exam Fund :- This Fund is provided by university to conduct annual exam annual practical exam and semester exam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optional utilization of resources and funds is of paramount importance for the institution as it helps in promotion of academic excellence. since we don't own the building, it is a rented building of old Bhilai steel plant school, therefore we are not eligible for 12(B) and because of that we are deprived of grant from UGC.

The institution is managed by the annual non- planned and planned

funds by the C.G. state government for development purposes The fund received under budget allotment is being used for the purchase of books, equipment, chemical and furniture all the Govt. and Non-government financial grants were utilized judiciously, expeditionoly and transparently while fully keeping in mind the best intrress of all the stake holders.

The utilization of funds is ensured by the principal (drawing and dislarging officer) The principal in consultation with the purchase committee /concerned department follow the formalitier for utilization of fund.

In this institute major sources of funding are as follows:-

Allotment from the state government

Development fee collected from the students (Janbhagidari fund)

The allotment from state government comprises salary for staff and other expenses for which they are granted janbhagidari fund is collected from the student who gets admission in the college this amount is used for miscellaneous needs of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell acts an a catalyst between the student and stakeholders in pursuance of the national action plan of the national assessment and creditation and quality up gradation of institutions of higher education, The IQAC has been establisedinstitute on 28th august 2020

The IQAC objective is to ensure quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.The institution is committed to reviewing its teaching learning process, structures &

methodologies of operation and learning outcomes at periodic intervals through IQAC up as per norms.

The major responsibility of IQAC is documentation of the various programmed activities leading to quality improvement and the credibility of evaluation procedures.

For improving the quality of faculty, they are encouraged to attend orientation, refresher, National, International conference and short term courses. Academic and administrative, quality assurance processer are the integral part of institutional policy, Feedback mechanism is prepared by IQAC for conducting student feedback on teaching learning the documentation of roll list, result and all necessary documents were done by IQAC, The IQAC constituted different sub- committees in which most of the staf member are involved in formulating and executing the decisions of IQAC the work distribution is done amongst the entire faculty and office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures and methodologies of operations and learning outcomes. The standard methods of teaching, learning and evaluation which are proven over the years are being followed. Academic Calendar:- Based on the university academic calendar the institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like FDPs/ guest lectures. The lesson plan is prepared by the faculty members for all the subjects they teach enriching the curriculum with guest lectures and other activities. Daily diary and attendance registers are maintained by the faculty. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strength and weakness, difficulties faced in the subject give a clear idea about the problems faced by the students. The institute monitors the performance of the students. In this context, the assessment is done on the basis of internal exams, assignments and

seminar presentations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All the faculty members are look over the safety and security of girl student. In the classrooms they are also free to share their problems with teachers. In this Institution 80% of the total students enrolled are girls, so the role of college to facilitate girls student become more important.

In the college we have sanitary pad machine for girls students. It in case of emergency they use this facility only by deposit 5 Rupee coin in machine.

Institute also organized many health and sanitization education programs for girls improve their physical and mental health.

Institute always support girls students for participation in various indoor and outdoor activities.

Institute have common room facility for girls students.

Institute oppose the stereotype mindset of students that men and women are not equal. Institute provider equal opportunities to all students with out differentiating among them for their socio-economic progress.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mljqck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=105

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In this institute, students study at undergraduate and post graduate level, but there are no medical students available here, so the Biomedical waste is not generated here. Only some needle are used during Zoology practical which are decompose properly, for solid waste management our institute take help from local nagar nigam

system. Helpers from nagar nigam came to college campus kind collect solid waste like leafs and dust for liquid waste management our institute have rain water harvesting system. In this Rain water harvesting waste water for overflow of overhead tank also collected. This Rain water harvesting tank is positioned in the slope area of ground so that the maximum Rain water is collected.

Our campus is totally plastic free campus to promote the ban on uses of plastic we help posters and banners. We have dustbin in each flour and we encourage our students to use dustbins.

In some practical's we use chemical which disposed off in a proper manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

All the academic, cultural and sports activities are perform at institute campus, students also participated in university level sports and other cultural activities organized by lead college and university.

Students are activity participate is cultural program organized by institute as well as other state. Culture is presented by dance.

Hindi department of institute also celebrated Hindi diwas. They also organize poster and debate competition on Hindi diwas. In institute grievance redressed cell deal with grievances without considering anyone's racial or cultural back ground.

NSS organized camps in villages which in situated near college campus. In this camps students do their social responsibilities with out differentiating background of people benefited by camp.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SVEEP is working to aware students about their duties toward nation and society SVEEP perform many activities to encourage students to

take part in election by enrolled them self in voter list program to spread.

Awareness about election process like voting, use of EVM and VVPATS is also managed by SVEEP. Various program like rally, debate and poster making in organized.

Institute always give necessary guideline to students as well on faculty for their duties and responsibilities toward institute.

NSS campus also organized to aware students about their social responsibilities in NSS campus students do cleaning in camp area and perform cultural activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mljgck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=106
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates many national and international commemoratives days, events and festivals during the year.

Our national days 15th August and 26th January are celebrated with great enthusiasm in the college. Hindi diwas is celebrated by Hindi department. OZONE day is celebrated by department of chemistry. In both day poster competition was organized by respective department. Vishwakarma puja is celebrated by many departments of institute.

Basant panchami and Sadbhavana diwas is also celebrated by institute.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice : I

Fostering Social Responsibility

Objectives Of the Practice

1. To develop soft skills like problem solving , team work , time management and leadership qualities in the students.
2. To improve the self confidence and self worth of the students
3. To promote reciprocal learning where both students and recipients are benefited.
4. To help students become better citizens and better human beings
5. To help develop students as the change makers of the society and the Nation.

Best Practice : II Extending support to Health Objective of the Practice:-

1. To promote health awareness.
2. To create awareness about personal hygiene.
3. To get awareness about preventive measures.
4. To engage students about healthy practices.

File Description	Documents
Best practices in the Institutional website	https://www.mljgck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=114
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has very limited resources and inspite of this situation the college has performed well in sports and academics. The students show great enthusiasm for the games and sports. They have performed very well in national and state level sports competition. Since the inception of the college, the students are performing well in academics. Most of the students belong to under privileged society, inspite of that they actively participate in all activities including sports, health, extracurricular activities and of course academics.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mohan Lal Jain (Mohan Bhaiya) Govt. College, Khursipar , Bhilai is affiliated to Hemchand Yadav University Durg and it follows the university prescribed curriculum. The institute duly follows the academic calendar using pedagogy and various activities according to University ordinances. The present university designs the curriculum and revises it as and when necessary. The curriculum is displayed on the website of university and also available in all departments and in library of the College. The academic time table for each program is prepared by the institute following the directives of HEI, C.G. state government and UGC guidelines. The teachers prepare a teaching plan for every academic session and get it approved by the principal. The teaching plan consists of work load, individual time table. The principal monitors, the daily diary and observes whether the teacher is performing duties as per academic calendar and teaching plan. During the meeting the principal takes feedback from all staff members regarding the details of syllabus completed and it is ensured that at least assigned part of syllabus is completed before the internal and annual exams.

The principal of the college along with the time table committee members formulate time table for each subject ensuring optimum development of the time the staff and students for theory classes and practical classes are conducted in the well equipped laboratories. P.G. students are encouraged to explore the departmental libraries for enhanced learning experience.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.durguniversity.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 - The institution adheres to the academic calendar

including for the conduct of Continuous Internal Evaluation (CIE)

Response :-

The institution followed the academic calendar provided by the universities for conducting continuous internal evaluation (CIE). The academic calendar includes the admission periods, total number of working days, date of commencement of teaching, the data of completion of the syllabus through daily planner, schedule of internal exams, date of theory exams etc. Strategies for effective delivery of the same in the institutions is discussed in Staff-Council Meeting. Academic Audits is conducted yearly in the institutions this acts as a benchmark for the adherence to the academic calendar.

- The unit tests, practical examinations are conducted by the faculty members.
- Every student's attendance is duly monitored.
- Slow learners are guided to improve their preference through tutorial classes.

The college is a state government affiliated higher education institute and hence is not involved in designing the curriculum directly. However the faculties are chair-person, member to Board of Studies and various other academic councils not only in the affiliating university or department of higher education, but also for other Universities or Autonomous colleges.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.durguniversity.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute is affiliated government college, thus follows the curriculum prescribed by Hemchand Yadav University, Durg. The syllabus of the university integrates cross cutting issues relevant to Gender, Environment, sustainability, Human values and Professional ethics. Following are the courses which integrates cross-cutting issue:-

We are fortunate to have representation in the syllabus committee of the university due to which our staff members can contribute to the curriculum designing and also through various suggestions obtained through feedback.

- Gender equality and sensitivity:- Many programs were organized on gender equality and sensitivity in the college viz, Female Hygiene awareness program, lecture on women empowerment, exhibition on women empowerment.
- Environment and Sustainability:- At the UG level, a compulsory paper on environment is included, which make students aware of environment. Apart from this Tree Plantation in the college and I the nearby college was organized by NSS and Red Cross. On Gandhi Jayanti (Swacchata Diwas) is organized Apart from this Cleanliness programme is also organized by the students of the college. The students of science club visited nearby water treatment plant to make students aware of process to make potable water.
- Human values and Professional Ethics:- Many program like Vigilance awareness week, Tobacco free India program, perform on child abuse prevention, Yoga day celebration, Rally on "single use plastic ban" and environmental awareness.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

45

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

E. None of the above

from the following stakeholders Students Teachers Employers Alumni	
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.mljgck.ac.in/college.aspx?pageid=118&PageName=Criteria%20I

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

812

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

237

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All courses need students to think critically. Each student is unique hence It is expected that students are unique to their IQ & their intellectual level are also unique. Courses which require critical thinking always aims at helping students to nurture their skills and also their intellectual habits acquired through their upbringing and the entire specialization process. These courses go beyond intellectual habits to challenging students to link their academic growth with all facets of their life.

The core of area of growth in a student is intelligence, intelligence denotes skills like problem solving and ability to learn from experience and ability to adapt their environment. Intelligence also help students to achieve its ends. We can define slow learners to those students who are able to learn necessary academic skills, but at role and depth are comparatively below average to their same age peers. We can also say that slow learner means those who could not keep pace with the classroom teaching needs extra attention so as to bring such students at par with the rest of the students of the class. Slow learner can be identified on the basis of their IQ & also their performance in University examination and internal examination. Students who are ahead on the learning curve & require advanced technical knowledge are defined as advanced learners. They also can be identified by the bases of the performance in university examination and internal examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
812	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This is a qualitative measure used to assess the teachers teaching and training ability in shaping the students. The basic philosophy of the college is to be making the learning student centric. The faculties should adopt suitable teaching and learning methodologies to involve students and to facilitate participative learning. The faculties of science involve students in lab practical as experiential learning. Some programmes require field visit of students to have exposure to realistic domain. In all the programmes, student seminar, group discussion and assignments are to be made mandatory students are to be encouraged to take part in sports and extracurricular activities. Students are to be given all facilities for participative learning. The focus of the teaching - learning process is to be developing skills and competencies among the students and to make them self- independent student seminar are to be organised provide link for a webpage describing ICT- enabled tools including online resources for effective teaching and learning process. The faculty are to be encouraged to create Google classroom.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teacher's are combining technology with traditional mode of instruction to engage students in long term learning.

College uses information and communication technology in education to support, enhance and optimize the delivery of education.

LCD Projector and Screen is used as a common facility. Faculties are encouraged to use power point presentation. National seminar are organized for teachers and students where guest lecturers expert talks. Recording of video lectures is made available to students for long term learning and future referencing.

The following tools are used by the institute.

1. Desktop - arranged at computer lab for B.C.A, which has to be updated with time.
2. Photocopier Machine - there are two Photostat machines available in campus.
3. Printers - Multifunction Printer are available at all prominent places in the institute.
4. Smart Board - One Smart Board is installed in the campus.
5. Scanners - Multifunction Printer are available at all prominent places in the institute.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

77

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Hemchand Yadav University, Durg and hence follows it's rules and guidelines regarding the assessment and evaluation process of performance of students. The internal assessment is carried out in a systematic manner for theory. Academic calendar is prepared and is made available on the college website. For theory sessional assessment the question paper are prepared at the department level with reference to old question paper/ question bank/book followed by faculty members. Internal assessment of examinations is helpful for upgrading the students academic success. Internal examination are conducted by the institution to evaluate student performance. Exams are conducted in class rooms.

For a transparent and robust internal assessment, the following mechanisms may be developed.

Internal examination committee

Question paper setting

Conduct of examination

Result display

Interaction with students regarding their internal assessment

Answer sheet are evaluated and checked answer sheet are shown to the students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to internal examination are dealt at college level. whereas external examination related to grievances University has full authority and responsibility and has defined measurable mechanism. If student misses his/her internal examination because of any genuine reasons personal or because of participation in some extracurricular activity special internal examination are conducted for such students as per norms provided student submits application explaining cause with proper reason. Student who is still not satisfied can approach the concerned HOD, who can intervene and take help from some other faculty too.

The institute has a well - organized mechanism for redressal of examination related grievances. The student can approves the subject teachers to redress the examination related grievance. There is a standard process of internal examination in the college. The schedule of the internal examination is decided at the beginning of the session in the academic Calendar. All the assessments are conducted as per the academic calendar as. All teachers of both lab & theory keep the record of the internal exams. The grievance may be there due to error in question incomplete question or question being out of syllabus if any such grievance is reported at the examination hall, then appropriate action is taken by the. controller of examination. The grievance is at first verified with the respective department and necessary action is taken. The faculty evaluates the papers within 15 days after the test.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College has adapted to outcome based education rather than teacher centric input oriented bell shaped curve of learning. IQAC has devised a robust mechanism to communicate all the concerned stake holders like students and parents about the course outcomes and programmes outcomes for all programmes.

The vision of the college to provide value based science education to all it's students with an insight for environmental conservation is well reflected in course outcome of all programmes. The outcomes are measurable and a soft copy of the outcomes is collected by IQAC cell.

The university policy describes a systematic approach to define the programme outcomes (POs) and course outcome (COs) with reference to the specific competencies that can be achieved. Further co of each course is mapped with programme outcomes (POs) with appropriate levels of correlation. These mapping are done according to the nature of discipline and courses offered the key objective of these outcomes is to assess level of knowledge, skill and other competencies through continuous and multiple assessment processes.

Each session has learning materials, practice components and project to be carried out by students. The assessment of each course follows a standard pattern of internal and external assessments define by academic council for each component of theory, practical & project. The some of the assessments attributes are knowledge analytical skill, problem solving tool & computational skill, research skill, environment awareness, ethics. etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes, program specific outcomes and course outcomes of all the post graduate program are evaluated through a systematic procedure. The procedure comprises of both college being an affiliated college focuses on curriculum enrichment and

execution rather than curriculum planning and development. The fundamental promise underlying the learning outcomes based approach to curriculum enrichment and execution is that higher education qualifications such as a Bachelor's Degree programmes as and P.G. programs are awarded on the basis of demonstrated achievement of outcomes (expressed in terms of knowledge, understanding, skills, attitudes and values measurable through internal examination and experiential activity modules) and academic standards expected of graduates of a programme of study. Learning outcomes specify what graduates completing a programme of study are expected to know, understand and be able to do at the end of their programme of study. College prescribes and monitors the teaching methodologies required for the attainment of course outcome of different programmes. There is a definite weightage given to internal examination, end semester examination, practical examination. Result are analysed every year for all the axis. Result are communicated to teacher and they are suggested about the improvements if required for the attainment of course outcome of programme. Graduation outcome in terms of progression to higher education is also recorded for the purpose of attainment of course outcome of different programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.mljgck.ac.in/college.aspx?pageid=119&PageName=Criteria%20II	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
1.5	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
5	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college does not have any defined incubation centre but the college has developed an ecosystem where different activities are being conducted for creation and transfer of knowledge.
- These activities are aimed at providing vocational training on soft skill to the students of our college.
- Vocational training programme for soft skill development was organized by the Department of Economics in this 6 days training students were provided training for bamboo art in collaboration with Patan Art Gallery, Durg. 16 students of post graduation were benefited by this program.
- College has organized 2 days national seminar on Environment and Development in Chhattisgarh. In this seminar subject experts and scholars have given suggestions regarding entrepreneurship and business environment to the students of our institution.
- In some departments resource persons were invited to guide the students and spark off the curiosity of the students.
- The library has many books and e-books and students are encouraged to access the books from library and acquire knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. **Saksharta Rally:-** Saksharta Rally was taken out from College Campus to near by area. Students had displayed Posters related to literacy so that they can make people aware. Our principal Mr. O.P. Agrawal also motivate student.
2. **Phalaharee Distribution:-** Our College Red Cross society distributed fruits and vegetables to the pilgrims going to Bamleshwari Temple, Dongargarh during Navratri. The Pandal located near Khursipar gate on the National Highway 46 (AH-46) going to Dongargarh via Khursipar.
3. **Blood Donation Camp:-** Blood Donation Camp was organized by our College Red Cross Society with association of '' Jan Samarthan Raktdaan Sangathan''.
4. **Programe On Tobacco Control:-** Lecture on Tobacco Control was organized by Red Cross Society of our College Dr. Munish Bhagat, Medical Officer, Lal Bahadur Shastri hospital, Supela (C.G.) was delivered his Lecture and aware students about its disadvantages. He also told that the number of Durg addicts in Durg is increasing every year.
5. **Yuva Utsav -** Our college organized Yuva Utsav. In this program Tatkalik Bhashan Competition & Rangoli Competition were organized.
6. **Rashtriya Yuva Diwas -** Rashtriya Yuva Diwas organized by our College NSS unit . In this program Professors motivated the students. The main theme of the lecture was educated youth. In this program student as well as teaching & non-teaching staff were present.

7. 7 Days NSS Camp - A one - week NSS camp was organized by NSS unit of our college. The NSS camp was held in rural area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

173

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college was established in the 14-07-2014 with on objectives to provide education towards economically weaker backward.

The academic function of college is currently operating in old rental campus of Bhilai steel plant as the official land allotment is in process currently. The college operates with 18 classrooms, 06 laboratories and 01 auditorium.

The college pioneered its academic excellence under department of higher education of C.G. government and affiliated to Hemchand yadav university, Durg Presently the college is offering 298 course to a total of 812 students in 2022-23session following a conventional old one-to one chalk-talk method

Chemistry laboratory - chromatography cabinet, balance, water bath, Heating mantle, Hot plate.

Physics laboratory - PN and Zenur Diode CKT, PNP Transistor CKT, Spectrometer, Compound Pendulum, Keter's Pendulum, Energy band gap of semiconductor CKT, Banton's apparatus visible photo-spectrometer, Digital Balance.

Zoology laboratory - PH Meter, Compound Microscope, Binocular

Microscope, centrifuge, chromatographic chamber, photoelectric calorimeter, digital balance, Haemocytometer and Haemoglobin meter.

Botany laboratory - EPSON Projector, compound microscope, vertical Autoclave, Incubator, Dissecting Microscope, Centrifuge, Digital= Balance, PH meter.

Geography laboratory - Equipped with chain and type complete set, Prismatic compass complete set plane table complete set Topo Sheet.

Computer laboratory - 05 PC Desktops available for use.

This college has one LCD Projector which have been made available to all departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/college.aspx?pageid=121&PageName=Criteria%20IV

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute focuses on overall development of the students through participation in co curriculum activities & extra curricular activities in full capacities of the college.

The students are encouraged towards outdoor & indoor sports inculcating there with qualities like leadership, team-work & competitiveness through various competitions.

As a result the college team has a record of participation & winning certain competitions @ Zonal & inter university level.

The institute has necessary equipments for some outdoor & indoor activities

Outdoor Games - Badminton , Cricket Kit, Javelin.

Indoor Games - carom, table tennis, chess, Air bike(GYM Cycle).

Our college organizes annual sports meet every year students and winners are felicitated with medals, certificate etc. Players are provided with free sports kit, Track suit, T- Shirt and Lower pants for practice session for participating at state, national level sports events. Players are given TA/DA as per university/ state norms.

Students are participate in cultural activities at zonal and inter zonal youth programs. Students have actively participated in Dance, Music , Drawing, Painting and Drama Competitions. College main central court yard is equipped with an open stage and it is used for national celebration like independence day Republic day etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=109

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=110
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college was established in 2014, since then its sharing the academic as well as general knowledge amongst the students as well as the faculties. In the present scenario the Library is setup in a classroom managed temporarily by the faculties of college as there is no permanent librarian post in the college. To manage this situation, time division and class rotation method caters the accessibility to student of economically weaker section.

The academic library houses the current, reliable and relevant informations is form of books which serves to assuage the information requirements of students & faculty.

In the current session i.e, 2022-23 the library hubs of 3791 books is total of various domain.

The Library of the college was established in 2014, since then its sharing the academic as well as general knowledge amongst the students as well as the faculties. In the present scenario the Library is setup in a classroom managed temporarily by the faculties of college as there is no permanent librarian post in the college. To manage this situation, time division and class rotation method caters the accessibility to student of economically weaker section.

The academic library houses the current, reliable and relevant informations is form of books which serves to assuage the information requirements of students & faculty.

Futhermore, the e-learning source as e-journal e-books & course-related departmental library division is extended.

In the current session i.e, 2022-23 the library hubs of 3791 books is total of various domain.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=111

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College promotes and supports the facilities and uses of ICT based tools for better, efficient and magnified teaching & learning process for betterment of the students. The college motivates and mandates the use ICT enabled tools for efficient teaching in the classroom.

The ICT based facilities provided by the college for the students are:-

1. Most of the faculties are well informed about the use of either smart phone or tablet of laptop or desktop to perform e-teaching when requested.
2. Most of the teachers are well informed in digitally disbursing class notes, PPT, study material etc.
3. LCD projector with well-accommodated foldable screen is available as a common facility for all departments.
4. Free accessibility of Wi-fi with high speed internet is available for everyone.
5. A 5G (100mbps)high speed internet connectivity is available for wi-fi & printing facilities.
6. Information regarding upcoming events in the college are available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer :

The institute facilitates adequate infrastructure to offer the smooth learning experience towards students.

The college has several committees to maintain and recommend the various proposals related to expenditure towards the

infrastructural facilities.

To aid the courses of science, geography, the department labs of physics, chemistry, Botany, Zoology, Geography & computer has been setup which makes of 6 labs in campus along with that campus include 1 seminar hall and auditorium for campus related functions.

The institution has in-built courtyard for outdoor sports activities such as Kho-kho, Badminton and volleyball and various sports gears for indoor & outdoor games.

To monitor the security & safety of college a total of 6 CCTVs are installed at various points.

To enhance the overall development of students club activities like NSS,, Red Cross & different department clubs such as chemical society has been setup.

To provide a healthy environment to students the institution has 24x7 water and electricity supply along with RO drinking water system and washrooms.

To support the students with their academics the institution provides a library hub of 3791 books with various e-journals and magazines along with departmental Library for PG related courses.

In the academic session 2022-23 internal exam held between 10-01-2023 to 17-01-2023

To support students towards sports an annual sports dally held as follows

Indoor Games - 20-01-2023

Outdoor Games - 21-01-2023

A combined day for prize distribution and cultural day observed on 03-03-2023

Annual Physical stock verification.

All the procurement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=121&PageName=Criteria%20IV&topicid=112

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

229

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
---	-------------------

File Description	Documents
Link to Institutional website	https://www.mljgck.ac.in/College.aspx?pageid=122&PageName=Criteria%20V&topicid=104
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent	C. Any 2 of the above
--	-----------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per State Government directive the students union was not formed in the year 2022-23.

following activities were conducted in the college .

Red Cross Activities :-

1. Saksharta Rally - 13-09-2022 (39 Students)
2. Fruits distribution - 29-09-2022 (13 Students)
3. Blood Donation Camp - 10-11-2022 (40 Students)
4. Program on Tobacco Control - 03-03-2023 (18 Students)

NSS Activities :-

1. Yuva Diwas - 09-01-2023 (25 Students)
2. Swami Vivekanand Jayanti 12-01-2023 (22 Students)
3. NSS Camp in Village Aheri, Date 03-02-2023 to 09-02-2023 (25 Students)

File Description	Documents
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=122&PageName=Criteria%20V&topicid=104
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college is located in population dominated by Below poverty line (BPL) and labourers. Hence we can not expect any contribution from the alumni and parents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- Ya Vidya sa Vimuktaya.

Mission:- To create Healthy and clean environment.

The vision and mission statement and attachments' its one or more decennary of skill in education. The college works with the objectives.

- To inculcate new moral values to youth for societal welfare.
- To encourage the youth towards educational, social and skill development for a better national development.
- To cooperate economic & community development through education of up-coming youth which have potential of productive partnership.
- To provide higher education for the deprived and non-meritorious students.
- Provide services to neighborhood through community reach out programme.
- Our strength is our devoted faculty.

Perspective/Strategic Plan:

The institution has a perspective/strategic plan to help it develop in a systematic sustained manner.

- Submission of applications for grants from government resources.
- Mobilization of funds from non-government resources.
- Shifting from old and rental building to new campus.
- Maintenance of the pre-existing infra-structure of the college.
- Introduction of new academic programmers at UG and PG level along with same value added courses.
- To enhance national value and escalate National Service Scheme.
- Promoting the faculty development through respective workshops.
- To educate students & create more awareness in the current social issues like Swachhbarat, AIDS etc.
- Seminars/lectures are organized for students to improve their knowledge & skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal is the head of the institution who takes the supremacy and management of the college.

For proper operation of the college, meeting of the staff council is arranged regularly to discuss the various affairs of the colleges with a special strength about remodeling the teaching & learning of the college. The entire system of administration is disseminate various employee at different levels are included, they participate in various activities and programmes resulting in interrelated of team work.

The institute has many committees. The committee has coordination and members working in a team. The important committee functioning in the college are Parent teacher committee, Anti-ragging committee, Discipline committee, sports committee, college development committee, Account auditing committee, SC/ST Scholarship committee, time table committee, Internal examination and evaluation committee, Internal examination, and evaluation committee, student union committee, IQAC committee, Redcross committee, Guest lecture committee, AISHE committee, sweep committee, Examination committee, Gender issues & internal complain committee. The in house committees involving every staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:- MLJ Govt. College Khursipar, Bhilai is governed effectively and the college administration, in consultation with

faculty, students and other stakeholders, make plans for the upgradation, addition and maintenance of college facilities. It has a well designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage staff functions and initiate timely action, in tune with its vision and mission. The College identified strategic/perspective plans and imperatives and employed necessary efforts to improve the thrust areas like:-

1. Lectures through ICT.
2. Use of ICT in teaching short term courses related to syllabus.
3. FDP
4. Co-curricular and extra-curricular activities.
5. Utilization of Government Funds.
6. Publishing off research papers.
7. Govt. fund from the different sources and development of infrastructure and construction of new building with latest setup.

Strategic Plan:- The institution has a strategic plan in place to help it develop in a systematic, well thought out and phased manner. Application for grants from Government and Non-Government Sources.

1. Proposal for institution own Building.
2. Renovations to revive ageing infrastructure.
3. Improvement of the scope and profile of the teaching-learning experience through greater use of ICT and innovative means.
4. Application for more substantive posts from the State Government.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the nodal authority of the college for all

academic administrative and financial matters. The team includes departmental heads, IQAC Coordinator, Staff Council secretary and Head Clerk/Accountant to assist in functioning of the college. The Principal is the convener of the meetings and is responsible for work distribution for smooth functioning of academic and administrative work in a definite time. The Principal constantly monitors the progress and give necessary suggestions and guidance to the staff because of lack of man power. The internal exam issues and their departmental activities are managed by the single man department and the department having guest lecturer take help of them to manage the departmental activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The service provided at the work place is vital for continued improvement in the work environment the college has effective welfare measures for faculties and staff.

There is a provision for full paid maternity leave (180 days) to all the female employees as per state government rule and 15 days paternity leave for eligible male employees.

The faculty members are entitled for proportionate earned leave, 13 casual leaves and 3 optional leaves whereas the non-teaching staff are allowed 30 earned leaves, 19 casual leaves and 3 optional leaves, as per state government rules annually.

As per state govt. And statute, medical leaves are granted.

Duty leave is also sanctioned to faculty members for attending orientation programme, refresher course, conference, seminars, workshops, meetings related to board of studies, RUSA, IQAC, NAAC, NCC/NSS, matters related to examination etc.

15 days' summer vacation and also 5 days vacation at the time of Diwali 3-3 day vacation for Dussehra and Christmas declared by the higher education to the teaching staff.

Festival advance is provided to non-teaching staff every year before the important festival of community.

There is a provision for GPF/CPF/GIS Scheme/ gratuity for both teaching and non-teaching staff.

All the employees avail the facility of medical reimbursement of their medical bills.

For non-teaching clerical staff computer training for skill enhancement is provided time to time.

There is a WI-FI facility for employees of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
0	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
07	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective performance appraisal system for all permanent teaching and non- teaching staff as laid down by the UGC and the Higher education department each teacher faculty member has to submit two self appraisal from to the principal at the end of the academic year one self appraisal report is submitted by all teaching and non-teaching staff and the second one UGC prescribed performance based appraisal system (PBAS) for Assessment performance indicator (API) submitted by teaching faculty to the principal on yearly basis usually in the month of march The assessment is based on participation in orientation and refresher programs, academic progress like Ph.D., NET/SET qualification, paper presentation in national and international seminar and conferences paper publication in UGC care journals are same measures.

There after the principal adds his remarks and forwards the performance reports as well as PBAS forms to the Higher Education department through the directorate. The performance of the teaching staff is also evaluated through the feedback forms collected from the students. The performance Appraisal system of the non teaching staff are based on the Annual Confidential report. Annual confidential report of the technical staff like Lab- Technicians and the Lab- Attendants are marked by the concerned heads of the departments on the basis of job performance, staff/ student relation, activeness, behaviour and sincerity and then handed over to the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is in the process for both internal and external financial audits. The internal financial accounting is partially done every month and is completed before 10th of every month considering all the previous month transactions three months report is compiled after completion of the three months account the same accounts are audited by the internal audit committee from the staff appointed by the principal.

Various type of financial transaction of the college:-

1. Government Funds :- In this institution the main source of funding is Govt. fund which is audited by the Directorate of higher education . This fund is also audited by the chartered accountant and the accountant general office.
2. UGC Grants :- This Institute doesn't have its own building and land so it doesn't have 12(B). Due to this UGC Grants is not available to the institution.
3. Janbhagidari Funds:- The available Funds is managed by the principal and internal committee and audited by the chartered accountant of the college.
4. RUSA Grant :- It is not available because 12(B) is not available to the institution.
5. Non- Government Funds :- Records of non-government fund (Amalgamated Fund) are kept in the institution.
6. Exam Fund :- This Fund is provided by university to conduct annual exam annual practical exam and semester exam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optional utilization of resources and funds is of paramount importance for the institution as it helps in promotion of academic excellence. since we don't own the building, it is a rented building of old Bhilai steel plant school, therefore we are not eligible for 12(B) and because of that we are deprived of grant from UGC.

The institution is managed by the annual non- planned and planned funds by the C.G. state government for development purposes The fund received under budget allotment is being used for the purchase of books, equipment, chemical and furniture all the Govt. and Non- government financial grants were utilized judiciously, expeditionoly and transparently while fully keeping in mind the best intress of all the stake holders.

The utilization of funds is ensured by the principal (drawing and dislarging officer) The principal in consultation with the purchase committee /concerned department follow the formalitier for utilization of fund.

In this institute major sources of funding are as follows:-

Allotment from the state government

Development fee collected from the students (Janbhagidari fund)

The allotment from state government comprises salary for staff and other expenses for which they are granted janbhagidari fund is collected from the student who gets admission in the college this amount is used for miscellaneous needs of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell acts as a catalyst between the student and stakeholders in pursuance of the national action plan of the national assessment and accreditation and quality up gradation of institutions of higher education, The IQAC has been established in institute on 28th August 2020

The IQAC objective is to ensure quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution. The institution is committed to reviewing its teaching learning process, structures & methodologies of operation and learning outcomes at periodic intervals through IQAC up as per norms.

The major responsibility of IQAC is documentation of the various programmed activities leading to quality improvement and the credibility of evaluation procedures.

For improving the quality of faculty, they are encouraged to attend orientation, refresher, National, International conference and short term courses. Academic and administrative, quality assurance processes are the integral part of institutional policy, Feedback mechanism is prepared by IQAC for conducting student feedback on teaching learning the documentation of roll list, result and all necessary documents were done by IQAC, The IQAC constituted different sub-committees in which most of the staff members are involved in formulating and executing the decisions of IQAC the work distribution is done amongst the entire faculty and office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures and methodologies of operations and learning outcomes. The standard methods of teaching, learning and evaluation which are proven over the years are being followed.
Academic Calendar:- Based on the university academic calendar the institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like FDPs/ guest lectures. The lesson plan is prepared by the faculty members for all the subjects they teach enriching the curriculum with guest lectures and other activities. Daily diary and attendance registers are maintained by the faculty. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strength and weakness, difficulties faced in the subject give a clear idea about the problems faced by the students. The institute monitors the performance of the students. In this context, the assessment is done on the basis of internal exams, assignments and seminar presentations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

D. Any 1 of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All the faculty members are look over the safety and security of girl student. In the classrooms they are also free to share their problems with teachers. In this Institution 80% of the total students enrolled are girls, so the role of college to facilitate girls student become more important.

In the college we have sanitary pad machine for girls students. It in case of emergency they use this facility only by deposit 5 Rupee coin in machine.

Institute also organized many health and sanitization education programs for girls improve their physical and mental health.

Institute always support girls students for participation in various indoor and outdoor activities.

Institute have common room facility for girls students.

Institute oppose the stereotype mindset of students that men and women are not equal. Institute provider equal opportunities to all students with out differentiating among them for their socio-economic progress.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mljgck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=105

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In this institute, students study at undergraduate and post graduate level, but there are no medical students available here, so the Biomedical waste is not generated here. Only some needle are used during Zoology practical which are decompose properly, for solid waste management our institute take help from local nagar nigam system. Helpers from nagar nigam came to college campus kind collect solid waste like leafs and dust for liquid waste management our institute have rain water harvesting system. In this Rain water harvesting waste water for overflow of overhead tank also collected. This Rain water harvesting tank is positioned in the slope area of ground so that the maximum Rain water is collected.

Our campus is totally plastic free campus to promote the ban on uses of plastic we help posters and banners. We have dustbin in each flour and we encourage our students to use dustbins.

In some practical's we use chemical which disposed off in a

proper manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>E. None of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

All the academic, cultural and sports activities are performed at institute campus, students also participated in university level sports and other cultural activities organized by lead college and university.

Students are actively participating in cultural programs organized by institute as well as other state. Culture is presented by dance.

Hindi department of institute also celebrated Hindi diwas. They also organize poster and debate competition on Hindi diwas. In institute grievance redressed cell deal with grievances without considering anyone's racial or cultural background.

NSS organized camps in villages which are situated near college campus. In these camps students do their social responsibilities without differentiating background of people benefited by camp.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SVEEP is working to aware students about their duties toward nation and society SVEEP perform many activities to encourage students to take part in election by enrolling them self in voter list program to spread.

Awareness about election process like voting, use of EVM and VVPATS is also managed by SVEEP. Various programs like rally, debate and poster making are organized.

Institute always give necessary guideline to students as well as faculty for their duties and responsibilities toward institute.

NSS campus also organized to aware students about their social responsibilities in NSS campus students do cleaning in camp area

and perform cultural activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mljgck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=106
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates many national and international commemoratives days, events and festivals during the year.

Our national days 15th August and 26th January are celebrated with great enthusiasm in the college. Hindi diwas is celebrated by Hindi department. OZONE day is celebrated by department of chemistry. In both day poster competition was organized by

respective department. Vishwakarma puja is celebrated by many departments of institute.

Basant panchami and Sadbhavana diwas is also celebrated by institute.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice : I

Fostering Social Responsibility

Objectives Of the Practice

1. To develop soft skills like problem solving , team work , time management and leadership qualities in the students.
2. To improve the self confidence and self worth of the students
3. To promote reciprocal learning where both students and recipients are benefited.
4. To help students become better citizens and better human beings
5. To help develop students as the change makers of the society and the Nation.

Best Practice : II Extending support to Health Objective of the Practice:-

1. To promote health awareness.
2. To create awareness about personal hygiene.
3. To get awareness about preventive measures.

4. To engage students about healthy practices.

File Description	Documents
Best practices in the Institutional website	https://www.mljgck.ac.in/College.aspx?pageid=124&PageName=Criteria%20VII&topicid=114
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has very limited resources and inspite of this situation the college has performed well in sports and academics. The students show great enthusiasm for the games and sports. They have performed very well in national and state level sports competition. Since the inception of the college, the students are performing well in academics. Most of the students belong to under privileged society, inspite of that they actively participate in all activities including sports, health, extracurricular activities and of course academics.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college has meagre infrastructure facilities therefore in future main requirement is for building and sports facilities. There is utmost need of UG and PG laboratories. The college is deprived of central library and regular post of librarian, which in future has to be fulfilled. The college students excel in sports activities therefore the students have to be promoted for outdoor and indoor sports activities. The regular post of sports teacher has to be granted.

The college is located in industrial and crowded area of Bhilai. Hence the college can collaborate with them and promote students for skill development and entrepreneurship. Also college will try to make MOU with other colleges so that students are benefited from this and they get better exposure.

The college also plan to conduct some cottage industry related training program like book binding, hand bill book etc for P.G. student of economics and commerce .We plan tocelebrate Hindi Diwas, Science Day, World population day and many other important days to make aware the studentsabout importance of thesedays. College also plans to conduct somecareer training programs, time to time for UG and PG students , so that they take guidance and direction for devlopment .